Department of Mechanical & Aerospace Engineering
University at Buffalo

Petition to Obtain a Prerequisite Exception

Use this form to petition to register for a course when you have not completed the proper prerequisites.

Student Section:
Complete this section and then bring the form to the course instructor. If the instructor believes that you can satisfactorily complete the course by performing addition work and assignments to learn the additional required information (on your own), they will outline that additional work below. Once the instructor’s signature has been secured, bring the form to the appropriate Undergraduate Studies Director. ME students should see Dr. Robert Wetherhold (606 Furnas Hall), while AE students should see Dr. Matthew Ringuette (327 Jarvis Hall); dual major students should select the director most appropriate for the course. Upon director approval, submit the form to Betty Brown in 209 Bell Hall.

Name: ___________________________        UB Person #: ___________________________
UB email: ___________________ @buffalo.edu
Course #: MAE ___________        Semester & Year of Petition: _______________
Prerequisite(s) not completed: ______________________________________________________

Instructor Section:
Indicate the proposed resolution for each missing prerequisite. This should include supplemental assignments, book chapters from required texts, etc. Note to Lecturers - before signing this form please discuss this plan briefly with Dr. Robert Wetherhold (606 Furnas) or Dr. Matthew Ringuette (327 Jarvis).

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Instructor Name: ___________________________
Instructor Signature: ___________________________        Date: ____________

Department Section:
Undergraduate Studies Director: ___________________________
Undergraduate Studies Director Signature: ___________________________        Date: ____________